

Branchburg Township School District
REGULAR ACTION MEETING

September 8, 2022

Board of Education Conference Room

Executive Session - 6:30 p.m.

Public Meeting – 7:30 p.m.

MISSION STATEMENT

*The mission of the Branchburg Township School District and Community
is to inspire our children to learn, think, grow, and excel in life.*

VISION STATEMENT

“Excellence in Education”

I. CALL TO ORDER

II. ROLL CALL

III. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting during which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

BE IT RESOLVED that the Board of Education of Branchburg now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or when such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

IV. PLEDGE OF ALLEGIANCE

V. STATEMENT OF ADEQUATE NOTICE AND WELCOME

Welcome to a meeting of the Board of Education of Branchburg. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Branchburg at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

VI. SUPERINTENDENT’S REPORT

- Report on School Opening

VII. PUBLIC COMMENT – Agenda Items Only

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every board meeting. Individuals wishing to speak must state their name and address. Comments are limited to three minutes per person for a total of 30 minutes. An individual may speak a second time after all others who wish to speak on the topic have been heard.

Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. All statements shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

VIII. GOVERNANCE

- Report – Terri Joyce

(ACTION) It is recommended that Items VIII.A. through VIII.B. be moved upon the recommendation of the Superintendent.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of August 11, 2022.

B. Approval of Harassment, Intimidation, and Bullying Parental Appeal			
Building	Incident #	Date	Discussion
BCMS	SSDS# 065538	6/2/22	BE IT RESOLVED that the Board of Education has conducted a hearing on an appeal of a finding of Harassment, Intimidation and Bullying for parents of Student ID# 6159003369, and hereby confirms the Board’s decision of July 21, 2022, and denies the parent appeal.

(ROLL CALL – ITEMS VIII.A. through VIII.B.)

IX. POLICY AND REGULATIONS

- **Report** – Carmela Noto

(ACTION) It is recommended that Item IX.A. be moved upon the recommendation of the Superintendent.

A. Policy and Regulations Second Reading		
Policy/Regulation	Title	Discussion
P 0163	Quorum	Revised
P 2415	Every Student Succeeds Act (M)	Revised
P 3270	Professional Responsibilities	Revised
R 3270	Lesson Plans and Books	Revised
P 5513	Care of School Property (M)	Revised
R 5513	Care of School Property (M)	Revised

(ROLL CALL – ITEM IX.A.)

X. EDUCATION

- **Report** – Olga Phelps

(ACTION) It is recommended that Items X.A. through X.G. be moved upon the recommendation of the Superintendent.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Great Minds-Eureka Math Squared Launch: Bringing the Curriculum to Life Grades K-5 Virtual	Jennifer Anderson 11-000-223-320-02-225-999	9/20/22	\$105.00	N/A	N/A	N/A	\$105.00
Great Minds-Eureka Math Squared Launch: Bringing the Curriculum to Life Grades K-5 Virtual	Jaime Cifuentes 11-000-223-320-02-225-999	9/20/22	\$105.00	N/A	N/A	N/A	\$105.00
Great Minds-Eureka Math Squared Launch: Bringing the Curriculum to Life Grades K-5 Virtual	Victoria Kelley 11-000-223-320-02-225-999	9/20/22	\$105.00	N/A	N/A	N/A	\$105.00

Conferences/Workshops (continued)	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Great Minds-Eureka Math Squared Launch: Bringing the Curriculum to Life Grades K-5 Virtual	Erica Landesberg 11-000-223-320-02-225-999	9/20/22	\$105.00	N/A	N/A	N/A	\$105.00
Great Minds-Eureka Math Squared Launch: Bringing the Curriculum to Life Grades K-5 Virtual	Cindee Straube 11-000-223-320-02-225-999	9/20/22	\$105.00	N/A	N/A	N/A	\$105.00
Great Minds-Eureka Math Squared Launch: Bringing the Curriculum to Life Grades K-5 Virtual	Erica Viel 11-000-223-320-02-225-999	9/20/22	\$105.00	N/A	N/A	N/A	\$105.00
Workplace Communication Virtual	John Hindmarch 11-000-261-580-10-428	11/5/22	\$85.00	N/A	N/A	N/A	\$85.00
Workplace Communication Virtual	Samad Mobley 11-000-261-580-10-428	11/5/22	\$85.00	N/A	N/A	N/A	\$85.00
Planning Literacy Instruction Piscataway, NJ	Kristen Cardona N/A	10/20/22	N/A	N/A	N/A	N/A	N/A
Reading Reimagined Piscataway, NJ	Kristen Cardona N/A	12/8/22	N/A	N/A	N/A	N/A	N/A
Teaching Matters Conference Plainsboro, NJ	Michele Jordan 20-270-200-500-02-649	10/20/22	\$219.00	N/A	N/A	10.50	\$229.50
Understanding Student Trauma Virtual	Danielle Shober 11-000-240-580-02-000-020	11/15/22	\$75.00	N/A	N/A	N/A	\$75.00
Critical Legal Issues in Elementary Education Virtual	Danielle Shober 11-000-240-580-02-000-020	12/7/22	\$40.00	N/A	N/A	N/A	\$40.00

B. Approval of Vendor

Vendor	Account Number	Dates	Total	Discussion
Preferred Special Services LLC	20-251-200-390-03-643 11-000-216-320-03-456-800	9/1/22-6/30/23	\$45,000 (not to exceed)	Physical Therapy Services PT Units at \$45 Evaluations at \$250

C. Approval of Related Services for 2022-2023 SY/ESY

Program/Location	Account Number	Student ID #	Cost	Dates	Discussion
Morris Union Jointure New Providence, NJ	11-000-100-562-03-105-000	7087080485	\$26,880 (not to exceed)	6/28/22- 6/12/23	Physical Therapy Services \$295 per hour Occupational Therapy Services \$265 per hour
Morris Union Jointure New Providence, NJ	11-000-100-562-03-105-000	6457474387	\$28,750 (not to exceed)	6/28/22- 6/12/23	Speech/Language Services \$315 per hour Occupational Therapy Services \$265 per hour

D. Approval of Tuition Contract to the Hunterdon County Vocational School

Program/Location	Account Number	Student ID #	SY Tuition	SY Dates	Total
Hunterdon County Vocational School Flemington, NJ	11-000-100-563-03-000-000	3575003417	\$12,705	8/31/22- 6/15/23	\$12,705

E. Approval of 2022-2023 Tentative Field Trips

Whiton Elementary School Field Trips				
Trip	Coordinator	Grade	Purpose	
The Bucks County Children's Museum, New Hope, PA	Jodi Harwood	Pre School	To explore areas that focus on community such as a hospital, town square, factory, recycling, exploration with air, wind and light energy.	
Wegman's Bridgewater, NJ	Jodi Harwood	PSD/Autism	To allow students a real world experience of what a grocery store is and how to appropriately interact at one.	
Jordan Doyle Farm Flemington, NJ	Erica Viel	Kindergarten	Trip ties together the kindergarten science and social studies curriculum by students learning about plants and animals and how they can change the environment to meet their needs.	
The Theatre at RVCC Branchburg, NJ	Erica Viel	Kindergarten	Program TBD	
RVCC Planetarium/The Theatre at RVCC Branchburg, NJ	Colleen Repoli	1	Program TBD	
Turtle Back Zoo West Orange, NJ	Melissa Francescone	1	To enhance the science and language arts curriculum. Students will identify different types of animals and describe their traits. Compare and contrast the animals in their writing.	

E. Approval of 2022-2023 Tentative Field Trips (continued)			
Whiton Elementary School Field Trips			
Trip	Coordinator	Grade	Purpose
Red Mill Museum Village Clinton, NJ	Lori Zelnick	1	To determine how local and state communities have changed over time, and explain the reasons for changes.
Lord Stirling Environmental Education Center Basking Ridge, NJ	Kim Cole	2	Students will be able to explore different habitats and ecosystems. They will study habitats, biological diversity and natural phenomenon.
RVCC Planetarium Branchburg, NJ	Christy Bitner	2	Program TBD
Somerset Patriots Ballpark Bridgewater, NJ	Tara Forsyth/ Megan VanHorn	3	To incorporate STEM into 3rd grade curriculum. A "STEM in Baseball" program was created to include interactive displays and scientist demonstrations. The "STEM in Baseball" includes Math, Science and Physical Fitness Standards.
RVCC Planetarium Branchburg, NJ	Melissa Donaway	3	Program TBD
Stony Brook School Field Trips			
Liberty Science Center Jersey City, NJ	John Gottshalk	4	Supplement to the Science Curriculum
Waterloo Village Stanhope, NJ	John Gottshalk	4	A living museum that will enrich the studying of the Lenni Lenape Indians & life in Colonial NJ
Trenton State House, Old Barracks & NJ State Museum Trenton, NJ	John Gottshalk	4	Learn 5 themes of geography, land, people, lifestyles & economics of early NJ
Red Mill Museum Village Clinton, NJ	John Gottshalk	4	Trip supports the social studies curriculum of colonial life
Mayo Performing Arts Center Morristown, NJ	Abbie Sutherlin	5	Relates to Fantasy Unit in Language Arts
Pennsbury Manor Morrisville, PA	Abbie Sutherlin	5	Reinforces the study of colonial America & lifestyles of Middle Colonies and how they used resources to turn the region into a successful farm land.
State Theatre New Brunswick, NJ	Carrie Santoro	5	Young performers create rhythms & music with a technical skill
Raritan Valley Community College Branchburg, NJ	Carrie Santoro	5	Trip to the planetarium supports the science curriculum about earth's systems and human activity
NJ Bar Foundation New Brunswick, NJ	Toni Lynn Burke	5	A culminating activity to the Mock Trial Contest.
Barnes & Noble Bridgewater, NJ	Toni Lynn Burke	4 & 5	Community partnership with B&N to support our poetry winners in the store with coupons, certificates of congratulations & a photo session to celebrate the student writers.
Ronald McDonald House New Brunswick, NJ	Toni Lynn Burke	5/Leadership Council	Ambassadors for the District & Township to bring the collected Poptabs
GATE Students to BCMS	Toni Lynn Burke	4 & 5	Schoolwide GATE activity
GATE Students to WES	Toni Lynn Burke	4	GATE Across the Schools activity
GATE Students to WES	Toni Lynn Burke	5	GATE Across the Schools activity Science Fair
BCMS Field Trips			
Camp Bernie Leadership Workshop Port Murray, NJ	Suzanne Updegrove	GATE 8	Team building and leadership training in support of the GATE 8 class theme of Leadership
NJASC Fall Leadership Conference TCNJ Ewing, NJ	Wendy Michels	7 & 8 Student Council Reps	The annual meeting helps to build enthusiasm within students for improving leadership programs in their own schools.
National History Day Research New Brunswick, NJ	Suzanne Updegrove	8	Research opportunity for students interested in pursuing higher level history projects.
Readington Reformed Churchyard Readington, NJ	Suzanne Updegrove	GATE 7	Students access primary source artifacts about individuals for a creative writing project.
NJASC Winter Conference TCNJ Ewing, NJ	Wendy Michels	6, 7 & 8 Student Council Reps	The annual meeting helps to have leaders act in a positive way to solve problems facing student leaders today.
County Teen Arts RVCC, Branchburg, NJ	Suzanne Updegrove	6, 7 & 8	Teen Arts representatives
Music in the Parks Dorney Park & Local School Allentown, Pa	DeNicuolo & Santangelo	6, 7, & 8	To perform and receive feedback from adjudicators and watch other schools perform.
NJASC Spring Award Conference Six Flags Jackson, NJ	Wendy Michels	6, 7 & 8	Student Leadership for members of Student Council
World's Odyssey Competition Lansing, Michigan	Suzanne Updegrove	6, 7 & 8	Odyssey Team Creativity Competition

E. Approval of 2022-2023 Tentative Field Trips (continued)			
BCMS Field Trips			
NJ State Odyssey Competition Ewing, NJ	Suzanne Updegrave	6, 7 & 8	Odyssey Team Creativity Competition
Skylands Regional Odyssey Competition Milburn, NJ	Suzanne Updegrave	6, 7 & 8	Odyssey Team Creativity Competition.
State Teen Arts Ocean County, NJ	Suzanne Updegrave	6, 7 & 8	Teen Arts representatives
Stony Brook School Branchburg, NJ	DeNicuolo & Santangelo	6, 7 & 8	Small ensemble performances to encourage participation in BCMS.
Bridgeway Care Center Bridgewater, NJ	DeNicuolo & Santangelo	Selected	Performance of students in band, strings and chorus being part of the community
National History Day State Finals Workshop Paterson, NJ	Suzanne Updegrave	If selected	Presentation of history project
National History Day State Finals Maryland	Suzanne Updegrave	If selected	Presentation of history project
Philadelphia Orchestra Philadelphia, PA	Santangelo	Strings & Choir Students	Students will observe a professional orchestra rehearse and perform.
RVCC Planetarium Branchburg, NJ	Michele Jordan	6, 7 & 8	Enrichment Day Activity
Princeton Plasma Physics Lab Princeton, NJ	Suzanne Updegrave	GATE 8	Nominees for Young Women's STEM Conference & Career Exploration
White Oak Park Branchburg, NJ	LLD Teacher	LLD	Teach park safety.
Bridgewater Mall Bridgewater, NJ	LLD Teacher	LLD	Consumer skills development and safety
Whiton Elementary School Neshanic Station, NJ	LLD Teacher	LLD	Teach younger students literacy lessons and lead crafts
Post Office Neshanic Station, NJ	LLD Teacher	LLD	Community exposure
Bank of America Branchburg, NJ	LLD Teacher	LLD	Community exposure
Math Counts Regional & State Competition Mercer County, NJ	Peterson	Team members	Math Counts Competition
Bowlmor Lanes Green Brook, NJ	Leigh Keely	6	Connection to 6th grade data analysis curriculum
Renaissance Fair Bordentown, NJ	Perello & Grade 7 Staff	7	Coordination with Social Studies, Science, Language Arts and Mathematics.
Meadowbrook Day Camp Long Valley, NJ	Matt Barbosa/ Grade 8 teachers	8	8th grade send off.
RVCC Career Day	Owczarek	8	Learn career opportunities.
Escape Room Green Brook, NJ	Keely & Kline	6, 7 & 8	Enrichment Day Activity – December and/or May
Kissimmee River Pottery Flemington, NJ	Elik & Owczarek	6, 7 & 8 as selected	Enrichment Day Activity – December and/or May
Top Golf Edison, NJ	Kristine DeNicuolo	6, 7 & 8	Enrichment Day Activity – December and/or May
Soccer Centers Franklin, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Bubble Soccer Flemington, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Duke Farms Flemington, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Escape Room Green Brook, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Flemington Crossfit Flemington, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Fulper Family Farms Lambertville, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Gravity Vault Chatham, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Hiking and STEM Trip Basking Ridge, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Horsin' Around at ManeStream Oldwick, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May

E. Approval of 2022-2023 Tentative Field Trips (continued)**BCMS Field Trips**

Ice Skating & Ice Hockey Flemington, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Ronald McDonald House New Brunswick, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Somerset County Vo-Tech Bridgewater, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Sophie's Bistro Somerset, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Strength & Honor Fitness Somerville, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
The Art & History of the Ryland Inn Readington, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
The Art of Playing Golf Neshanic Station, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
The Art & History of Chocolate Somerville, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Vanderveer House Bedminster, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Washington Valley Park Martinsville, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Winter Wonder Lights Laser Concert Branchburg, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Hollywood Hits Laser Concert Branchburg, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May
Yestercades Somerville, NJ	TBD	6, 7 & 8	Enrichment Day Activity – December and/or May

F. Approval of Revision of 2022-2023 ESY Out of District Program

Program/Location	Account Number	Student ID #	Tuition From	Tuition To	Dates	Discussion
Eden Institute Princeton, NJ	11-000-100-566- 03-109-000	8267623955	\$18,467.64 (\$512.99 per day/ 36 days)	\$18,980.63 (\$512.99 per day/ 37 days)	7/3/22- 8/20/22	Original contract stated 36 days; revised contract is for 37 days

G. Approval of Contracted Educational Service

Vendor	Account Number	Student ID#	Rate	Effective Date	Discussion
Rutgers Health University Behavioral Healthcare Piscataway, NJ	11-150-100-320-01-066- SHS	3841027073	\$65 per hour	9/13/22	Contracted bedside instruction, Not to exceed 10 hours per week.

(ROLL CALL - ITEMS X.A. through X.G.)

XI. HUMAN RESOURCES

- Report – Terri Joyce

(ACTION) It is recommended that Items XI.A. through XI.N. be moved upon the recommendation of the Superintendent.

A. Approval of Transfers

Name	From	To	Dates
Danielle LoCascio	Special Education Teacher – WES 11-213-100-101-01-057-090	Special Education Teacher – SBS 11-213-100-101-01-057-060	9/1/22-6/30/23
Gabriella Luzi	Part-Time Instructional Aide \$13,939.06	Full-Time Instructional Aide \$19,094.60	9/1/22-6/30/23
Zach Miracle	8 th Grade Special Education 11-213-100-101-01-057-020	6 th Grade ICR 11-213-100-101-01-057-020	9/1/22-6/30/23
Randi Morin	4 th Grade Teacher – SBS 11-120-100-101-01-012-060	Instructional Support Teacher – Math SBS 11-230-100-101-01-072-060	9/1/22-6/30/23
Rhonda Sherbin	Permanent Substitute Teacher 11-120-100-101-01-012-090	Instructional Support Teacher – BCMS 11-230-100-101-01-072-020	9/1/22-6/30/23

A. Approval of Transfers (continued)			
Name	From	To	Dates
Emily Wronski	Special Education Teacher – SBS 11-213-100-101-01-057-060	Instructional Support Teacher – Literacy SBS 11-230-100-101-01-072-060	9/1/22-6/30/23
Lori Villanova	ESL Teacher – BCMS	Spanish & ESL Teacher – BCMS (50%) 11-130-100-101-01-021-020, 11-240-100-101-01-075-500 ESL Teacher – SBS (50%) 11-240-100-101-01-075-500	9/1/22-6/30/23

B. Approval of Leaves				
Employee #	Account Number	Type of Leave	Dates	Discussion
5998	11-000-219-104-01-168-340	Paid Sick Leave FMLA	9/29/22-10/25/22(AM) 10-25/22(PM)-10/27-22	Estimated date of return is 10/28/22
5671	11-120-100-101-01-012-060	Paid Sick Leave	11/14/22-12/23/22	Estimated date of return is 1/2/23
5849	11-213-100-101-01-057-060	Paid Sick Leave	9/30/22-10/10/22	Estimated date of return is 10/11/22
5438	11-120-100-101-01-012-090	Paid Maternity/Disability Leave of Absence NJ Family Leave Act/FMLA	1/2/23-2/8/23 2/9/23-4/28/22	Estimated date of return is 5/1/23

C. Approval of Clubs			
Name	Location	Club	Dates
Elizabeth Janiec	WES	Environmental Club – Volunteer	9/1/22-6/30/23
Brad Moor	WES	Safety Patrol – Volunteer	9/1/22-6/30/23

D. Approval of Revision of Mentoring			
From	To	Fee	Dates
Jaime Cifuentes (Mentee & Catherine Rello (Mentor)	Jaime Cifuentes (Mentee) & Chelsea Smith (Mentor)	\$550	9/1/22-6/30/23
Melissa Govender (Mentee) & Chelsea Smith (Mentor)	Melissa Govendor (Mentee) & Catherine Rello (Mentor)	\$550	9/1/22-6/30/23

E. Approval of Substitutes			
Name	Position	Rate	Dates
Dorothy Driscoll (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$110/\$100 per day	9/1/22-6/30/23
Patricia Holzschuh (subject to delivery of documents)			
Sandra Miceli (subject to delivery of documents)			

F. Approval of Personnel								
Name	Account Number	Position	Location	Step	Level	Salary/Rate*	Dates	Discussion
Christina Chandler	11-000-217-106-01-000-090	Instructional Aide	WES	10	NA	\$22,671.16	9/1/22-6/30/23	New Position
John Marsigliano	11-000-217-106-01-000-090	Instructional Aide	WES	2	NA	\$19,329.90	9/1/22-6/30/23	New Position
Katherine Minor	11-213-100-101-01-057-020	Special Education Teacher	BCMS	11	182	\$70,245.00	9/1/22-6/30/23	Replacing Paul Cutaneo
Shannon Reilly (subject to delivery of documents)	11-215-100-101-01-058-090	Special Education Teacher	WES	16	150	\$73,590.00	9/1/22-6/30/23	Replacing Sarah Landon
Gia Sodbinow	11-000-217-106-01-000-020	Instructional Aide	BCMS	1	NA	\$19,094.60	9/1/22-6/30/23	New Position

*Salary is subject to change pending the 2022-2025 B.T.E.A. Agreement

G. Approval of Revision of Leave			
Employee #	Account Number	From	To
5751	11-424-100-178-01-013-090	Paid Maternity/Disability Leave of Absence: 9/1/22-9/23/22 NJ Family Leave Act/FMLA: 9/24/22-1/2/23	Paid Maternity/Disability Leave of Absence: 9/1/22-9/19/22 Personal Days: 9/20/22, 9/21/22 NJ Family Leave Act/FMLA: 9/23/22-12/22/22 Return date: 12/23/22

H. Approval of Extracurricular School Activity Aides					
Name	Name	Account Number	Hourly Rate*	Dates	Discussion
Katherine Aldabagh Lindsay Atwell Anne Cohen Christina Chandler Robin Dibetta Rachelle Emmons Joyce Flood Kim Gislaio Diana Gurumendy Monita Haduch Leslie Jones Brittany Kemack Nicole Kotrba	Gabriella Luzi John Marsigliano Karen Minette Faith Pedersen Karen Perlman Christine Peterson Michele Rina Heather Rogalski Angela Ryder Stephen Simborski Gia Sodbinow Isabella Stuart	11-000-217-106-01-000 (020, 060, 090)	At their hourly rate	9/6/22-6/30/23	As needed
Ludmila Battista Benjamin Jones Colleen NejmeH Zachariah Miracle	Carrie Santoro Candace Sharrow Megan VanHorn Emily Wronski	11-000-217-106-01-000 (020, 060, 090)	\$19.27 per hour	9/6/22-6/30/23	As needed

*Rate is subject to change pending the 2022-2025 BTEA agreement

I. Approval of Home Instruction				
Name	Account Number	Hourly Rate*	Dates	Discussion
Kristen Cardona Emily Hansen Jodi Harwood Lorien Holderbaum Jack Jones Michelle Jordan Leigh Keely Erica Landesberg Nina Manger Zachariah Miracle Colleen NejmeH Sonia Pereira Amanda Perez Danielle Puglisi Danielle Puzzo Emma Ryan Carrie Santoro Candice Sharrow Abbie Sutherlin Megan VanHorn Randi Lee Venturini Erica Viel Deb Volpe Emily Wronski Lori Zelnick	11-150-100-101-03-066 (020, 060, 090)	\$45 per hour	9/6/22-6/30/23	As needed

*Rate is subject to change pending the 2022-2025 BTEA agreement

J. Approval of Resignation				
Name	Account Number	Position	Location	Effective Date
John Gottshalk	11-401-100-101-01-078-020	Additional Cross Country Coach	BCMS	8/31/22

K. Approval of Athletic Stipend			
Name	Account	Position	Stipend*
John Gottshalk	11-401-100-101-01-078-020	Boys Cross Country Coach	\$2,703

*Rate is subject to change pending the 2022-2025 BTEA agreement

L. Approval of Revision of Personnel	
From	To
Giulia Piccolo-Stewart	Giulia LoPiccolo-Stewart

M. Approval of Extra Duty Pay						
Name	Account Number	Position	Location	Rate*	Dates	Discussion
Jodi Harwood	11-215-100-101-01-058-090	Special Education Teacher	WES	\$41 per hour (not to exceed 25 hours)	9/1/22-10/10/23	Additional lesson planning due to vacancy
Amanda Perez	11-204-100-101-01-054-090	Special Education Teacher	WES	\$41 per hour (not to exceed 15 hours)	9/1/22-9/30/23	Additional lesson planning due to vacancy

*Rate is subject to change pending the 2022-2025 BTEA agreement

N. Approval of Sidebar Agreements

1. It is recommended that the Board approve the following sidebar agreement for Instructional Aides to be paid 182 working days in the 2022-2023 school year.
2. It is recommended that the Board approve the following sidebar agreement for Instructional Aides with a valid New Jersey Substitute Teacher certification to be paid an additional \$35 per day to assist with the special education transition.

(ROLL CALL – ITEMS XI.A. through XI.N.)

XII. BUSINESS

- **Report** – Vince Carpentier

(ACTION) It is recommended that Items XII.A. through XII.I. be moved upon the recommendation of the Superintendent.

A. Bill List

It is recommended that the Board approve the List of Bills for the period August 12, 2022 through August 31, 2022, totaling \$362,490.50, and for the period September 1, 2022 through September 8, 2022, totaling \$2,363,867.32, and ratify the Payroll for the period August 1, 2022 through August 31, 2022, totaling \$227,962.91, and for the period of August 16, 2022 through August 31, 2022, totaling \$184,446.92.

B. Secretary's Report

The Report of the Secretary for July 2022 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Beverly Vlietstra, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for July 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2022-2023 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of July 2022 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of July 2022.

E. Monthly Transfer Report

It is recommended that the Board approve the July 2022 Monthly Transfer Report.

F. Approval of Shared Services Agreement

BE IT RESOLVED, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Somerville Board of Education authorizing Somerville to provide the services of an Attendance Officer for their respective school districts for the period July 1, 2022 to June 30, 2023 at a cost of \$90 per hour with terms and conditions set forth therein.

G. Approval of Use of School Buses

It is recommended that the Board approve the use of school buses for the emergency evacuation of children from the following, if needed:

Facility	To
Kangaroo Kids Child Care and Learning Center 1047 Route 28 Branchburg, NJ	1. The North Branch Firehouse 1169 Route 28, Branchburg
	2. RVCC Children's Campus 118 Lamington Road, Branchburg
	3. South Branch Reformed Church 870 River Road, Hillsborough

H. Approval of Canceled Checks

BE IT RESOLVED, that the Branchburg Board of Education cancel the following outstanding checks totaling \$397.50:

Check Issue Date	Check Number	Amount
6/18/2021	115486	\$276.22
6/18/2021	115493	\$121.28

I. Approval of Transportation Jointure with Somerville Board of Education

It is recommended that the Board approve the Joint Transportation Agreement between the Somerville Board of Education and the Branchburg Township Board of Education, with the Branchburg Township Board of Education paying the Somerville Board of Education for providing school buses for the following 2022-2023 school year:

Host	Service	Cost to Branchburg
Somerville Board of Education	To-and-From Piscataway Regional Day/Future Foundations July 1, 2022 – June 30, 2023	No Cost
	To-and-From Montgomery Academy September 1, 2022 – June 30, 2023	\$200 per diem

(ROLL CALL - ITEMS XII.A. through XII.I.)

XIII. PUBLIC COMMENT**XIV. BOARD LIAISON REPORTS**

Group	Representative
Somerville Liaison/Board Member	Kristen Fabriczi
Parent Teachers Organization	Bob Maider
Somerset County Educational Services Commission	Jonathan Sarles
N.J.S.B.A./S.C.S.B.A Representative	Vince Carpentier
Branchburg Township Liaison	Terri Joyce
Emergency Management Planning Committee	Karen Chase
Branchburg Education Foundation	Keerti Purohit
Branchburg SEPAG - Special Education Parents Advisory Group	Kristen Fabriczi

XV. EXECUTIVE SESSION**XVI. ADJOURNMENT**